

# NEO Universities Collaboration Innovation Study Commission **WORKPLAN**

<b>May</b>	<ul style="list-style-type: none"> <li>• Establish baseline information inventory</li> </ul>
1	Send Inventory memo to presidents
21	<p><b>Study Commission Meeting; 8-11 a.m. @ GAR Foundation</b></p> <p>Gathering of baseline information from universities            Identify existing regional information resources for regional needs- e.g. V&amp;C; FRB of Cleve; NorTech            Appointment of administrative consultant</p>
<b>June</b>	<ul style="list-style-type: none"> <li>• Establish baseline information inventory</li> </ul>
5	Academic Workgroup meeting; 9-11 a.m. @ University of Akron, Martin Center
15	Administrative Workgroup meeting; 10 a.m.-12 p.m. @GAR Foundation
20	<p><b>Study Commission meeting; 8-10 a.m. @ GAR Foundation</b></p>
<b>July</b>	<ul style="list-style-type: none"> <li>• Study of regional report re: educational attainment; economic plans; demographic projections</li> <li>• CAO/CFO in attendance</li> </ul> <p>Assessment of gap in regional needs</p>
19	Academic Workgroup meeting; 12:30 - 2:30 p.m. (lunch at noon) @ GAR Foundation
19	Administrative Workgroup meeting; 3-5 p.m. @GAR Foundation
25	<p><b>Study Commission meeting; 8-10 a.m. @ GAR Foundation</b></p>
<b>August</b>	<ul style="list-style-type: none"> <li>• Define Options &amp; Innovations</li> </ul>
16	Administrative Workgroup meeting; 3-5 p.m. @GAR Foundation
22	<p><b>Study Commission meeting; 8-10 a.m. @ GAR Foundation</b></p>
22	Academic Workgroup meeting; 12:30 - 2:30 p.m. (lunch at noon) @ GAR Foundation
30	Academic Workgroup meeting; 8:00-10:00a.m. @ GAR Foundation

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<b>September</b>		• Define Options & Innovations
12	Administrative Workgroup meeting; 3-5 p.m. @GAR Foundation Presentation: Marc Dann re: university counsel issues	
18	Academic Workgroup meeting; 2-4 p.m.	
19	<b>Study Commission meeting; 8-11 a.m. @ GAR Foundation</b> <i>Agenda: Preliminary recommendations for each Work Group.</i>	
<b>October</b>		•Needs Analysis/Timetable for implementation
18	Academic Workgroup meeting; 8:00 - 11:00 AM (lunch at 11:30) @ GAR Foundation  Administrative Workgroup meeting; 8:00 - 11:00 a.m. @GAR Foundation  Study Commission lunch with Senate President Harris and Speaker Husted, 11:30am - 12:30 pm. @ GAR Foundation	
24	<b>Study Commission meeting; 8-12 p.m. @ GAR Foundation</b> <i>Agenda: Continued preliminary recommendations from each Work Group. Dennis Jones, NCHEMS, Funding Formula advice.</i>	
31	Begin drafting dissemination strategy	
<b>November</b>		• Needs Analysis/Timetable for implementation
1	Academic Workgroup meeting; 8:00-10:00a.m. @ GAR Foundation	
8	Administrative Workgroup meeting; 3-5 p.m. @GAR Foundation	
14	<b>Study Commission meeting; 8-12 p.m. @ GAR Foundation</b> <i>Agenda: Finalize draft recommendations</i>	
22	Staff Draft #1/ Thanksgiving	
week of 11/26	Draft #1--Member review (release of copy for design, layout, type-setting)	
<b>December</b>		• Draft reviews
5	<b>Study Commission meeting; 8-10 a.m. @ GAR Foundation</b> <i>Agenda: Review of Draft #1, ratify- full Commission</i>	
7	Second Draft distributed to Commission members for review.	
13	Study Commission meeting; 12:00 - 2:00 p.m. @ GAR Foundation <i>Agenda: Review of Draft #2, approval of full Commission</i>	
19	Final Study Commission session	
31	Submission to legislature	