

NEW TO WORKFOUNTAIN?

First thing's first: this is not your average job board, and for good reason! Our blind-match technology pre-screens opportunities to find you the right fit, faster! Ready to get started?

Upload your resume and create your account.

This will allow you to receive instant compatibility feedback on opportunities that match your job interests and preferences.



Set up your search criteria.

Are you interested in a job, an internship or both? Answer a few more questions about yourself. You can edit later in "Modify Search Criteria."

Select the Job Titles that best match your skills & interests i.e. "Sales Manager."

The system automatically makes suggestions based on your recent work experience. Don't see what you're interested in? Don't worry! You can also search by job title or by job category.



Answer your sliding-scale questions.

Each job title has its own unique questions; answer them all! Your responses are the key to your match destiny.

Confirm your profile.

Double check that your contact information is correct and let us know how you would like to be contacted, by email and/or texts. Confirm your education & work experiences and you are done.



Let the matching begin!

Now that we know more about you, our blind-match system is sorting through all our opportunities to find your top matches. We will always email or text you any time we have matches for you to consider.

MANAGE YOUR MATCHES

1. We display your 7 matches at one time on your dashboard. Remove any you are not interested in to get matched to new opportunities.
2. See an opportunity you like? Click "Request to Connect" and take initiative!
3. If employers request to connect with you, hit "Accept" ASAP if you're interested!
4. Once you've agreed to connect, find employer contact information under "Connections," and take your next steps toward your dream job.

Apply directly. Through WorkFountain you can also directly apply for a job. Just click "Apply Now" on our featured jobs!